

If the alarm sounds intermittently, prepare to evacuate when directed so to do and not before.

If the alarm sounds continuously evacuate as quickly, quietly and as orderly as is practical.

Without placing yourself, or anyone else, at risk;-

- Leave the meeting room by the nearest exit without taking extra time to collect possessions.
- Do not divert from the direct route to the “Muster Point” / “Assembly Point”
- Do not leave the “Muster Point” / “Assembly Point” or site unless directed so to do.
- (leaving prior to being directed may lead to others risking their lives searching for you).

Do not re-enter the building until instructed so to do.

If the alarm sounds intermittently, prepare to evacuate when directed so to do and not before.

If the alarm sounds continuously evacuate as quickly, quietly and as orderly as is practical.

Without placing yourself, or anyone else, at risk;-

- **Check your assigned area is clear of personnel before** leaving by the nearest exit without taking extra time to collect possessions.
- **Confirm area clear status to VS before proceeding by** direct route to the “Muster Point” / “Assembly Point”
- Do not leave the “Muster Point” / “Assembly Point” or site unless directed so to do.
- (leaving prior to being directed may lead to others risking their lives searching for you).

Do not re-enter the building until instructed so to do.

If the alarm sounds intermittently, prepare to evacuate when directed so to do and not before.

If the alarm sounds continuously evacuate as quickly, quietly and as orderly as is practical.

Without placing yourself, or anyone else, at risk;-

- Leave the meeting room, **with your section register**, by the nearest exit without taking extra time to collect possessions.
- Do not divert from the direct route to the “Muster Point” / “Assembly Point” **where you shall record all present on the register.**
- Do not leave the “Muster Point” / “Assembly Point” or site unless directed so to do. Report to VS absences identified on register.
- (leaving prior to being directed may lead to others risking their lives searching for you).

Do not re-enter the building until told instructed so to do.

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- Leave the meeting room by the nearest exit without taking extra time to collect possessions.
- Do not divert from the direct route to the “Muster Point” / “Assembly Point”
- Do not leave the “Muster Point” / “Assembly Point” or site unless directed so to do.
- (leaving prior to being directed may lead to others risking their lives searching for you).

Do not re-enter the building until instructed so to do.