



THE SOUTH CHILTERN CHORAL SOCIETY

EMERGENCY EVACUATION PROCEDURE

If the alarm sounds intermittently, prepare to evacuate when directed so to do and not before.

If the alarm sounds continuously evacuate as quickly, quietly and as orderly as is practical.

Without placing yourself, or anyone else, at risk;-

- Leave the meeting room by the nearest exit without taking extra time to collect possessions.
- Do not divert from the direct route to the "Muster Point"
- Assemble in your respective Section at the "Muster Point" to enable the attendance to be checked, and **DO NOT LEAVE THE "MUSTER POINT" OR SITE UNLESS DIRECTED SO TO DO.**
- (leaving prior to being directed may lead to others risking their lives searching for you).
- Do not re-enter the building until instructed so to do.

